



Undergraduate programmes

Syllabus

Academic Literacy 1

Module Code: AL101
Credits: 15
IMM GSM Year Level: 1
NQF Level: 5
Nature: Fundamental
Status: Undergraduate

Module specific outcome/s

To be able to produce an acceptable academic document such as an assignment and to master examinations.

Description of Units

Unit Number	Description	Learning Outcomes
1	Structuring of an assignment	Create an awareness of the processes and phases of the writing process. Grasp the relationship between reading, thinking and writing. Compose the introductory paragraphs. Organise the text.
2	Investigating a topic	Explore the brief. Investigate a topic in a rigorous way.
3	Conducting a literature resource search	Explore ways of accessing the right information. Record the information-gathering process. Use the Harvard reference system. Integrate information into the text.
4	Reading skills	Manage different reading strategies. Explore an academic text. Master in-depth reading skills. Connect reading to the purpose.
5	Writing of sentences	Manage writing as an organisation of knowledge. Rephrase an author's text. Prevent plagiarism. Write clear sentences. Connect sentences.
6	Writing of paragraphs	Understand paragraphs as clusters of meaning. Write functional paragraphs. Connect paragraphs.
7	Development of an argument	Understand the nature of an academic argument. Understand the first person as author. Write conclusions. Link a total document.
8	Editing and revising of academic documents	Understand the process of revision. Prepare the final draft.
9	Examination skills	Plan an examination. Prepare for an examination. Analyse an examination paper. Plan an examination script. Manage the writing process. Revise an examination script.