



Graduate School
Marketing • Supply Chain • Business

EXEMPTION APPLICATION FORM 20

STUDENT NUMBER
(New students to leave blank)

Semester 1

Semester 2

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING THIS FORM (IN BLOCK LETTERS USING A BLACK PEN).

1. This Exemption Application Form must only be completed by students wishing to apply for exemption.
2. This Exemption Application Form may NOT be faxed or e-mailed to the IMM Graduate School of Marketing.
3. The IMM Graduate School cannot accept / process incomplete Exemption Application Forms, even if full payment has been received.
The onus is upon the student to provide all outstanding information / documentation in order for the IMM Graduate School to process the Exemption Application Form.

SECTION A: PERSONAL DETAILS

TITLE Prof Dr Mr Mrs Ms Miss Other _____ GENDER Male Female

SURNAME As per ID Document _____ PREFERRED NAME _____

FIRST NAME(S) As per ID Document _____

ID NO

DATE OF BIRTH

CONTACT DETAILS

TELEPHONE NO. WORK: (_____) _____ HOME: (_____) _____

FAX: (_____) _____ CELL PHONE: _____

EMAIL: _____

POSTAL ADDRESS _____

POSTAL CODE _____

SECTION B: EXEMPTION DETAILS

SAQA ID number of qualification (if applicable):

Applicants with qualifications from outside of South Africa will be required to submit additional supporting documentation, course curriculum, individual subject syllabus and the course rating.

IMM Graduate School Subject:	Subject considered compatible with IMM Graduate School subject	Name of University / institution	Year obtained	Marks	Notes (For office use only)

SECTION C: STUDENT DECLARATION

I have read the Exemption Procedure on page 2 of the Exemption Application Form and agree to abide by the rules therein.

STUDENT SIGNATURE _____ DATE _____ / _____ / 20 _____



SECTION D: EXEMPTION PROCEDURE

Please note:

1. An Exemption Application fee must accompany this application form and can be found in the Prospectus under Fee Structure.
(Direct deposit - Bank: ABSA, Branch: 632 005, Acc: 4056310798)
2. Only modules completed during the last 5 years will be considered for exemption.
3. A pass rate of 60% or above is applicable to be considered for exemption.

Closing date for exemptions:

1st semester - last day of January

2nd semester - last day of June

EXEMPTION PROCEDURE:

- Complete the Exemption Application Form and pay the exemption application fee by direct deposit or credit card.
- Post or hand in an original or certified copy of the academic record, with symbols or percentages, to the IMM Graduate School together with the Exemption Application Form and proof of payment.
If the marks obtained for a subject do not appear on the academic record, the student will not qualify for an exemption. The year the module was written must also appear on the academic record.
- A copy of the syllabus of the relevant subjects applicable to the period when the subject/s were completed should be attached to the application (one-pager)

Please note:

1. The exemption fee (per module) is determined annually. Please refer to the fee structure on the IMM Graduate School website.
2. All registered students, who have been granted exemptions, must pay the exemption fee per module. Only once the exemption fee has been paid will the exemption/s be reflected on their academic record.
3. Non-registered students must submit a copy of the exemption letter upon registering, together with proof of payment of the exemption fee, in order to complete the exemption process.
4. Exemption fees are non-refundable.
5. If a student has attempted a module with the IMM Graduate School in the past, and failed this module, they may not apply for an exemption if they passed the said module at any time at another institution.
6. If a module has been passed at a public university, accepted by the IMM Graduate School, the pass rate accepted must be 60% or higher.
7. Modules that are exempted at another academic institution cannot automatically be considered for exemption.
8. Exemptions are valid for a specific period as stipulated on the exemption letter given to students.
9. The qualification used as the exemption source must be registered with SAQA at NQF level 6 or above.
10. A maximum of 5 exemptions are granted for IMM Graduate School Undergraduate Diploma or Degree programmes.

The Academic Board reserves the right to decide whether a university's academic standard is acceptable to the IMM Graduate School. The Academic Board decision is final.

EXEMPTION GRID

Courses not registered on SAQA (Old NQF Level 6 / New NQF Level 7 or above)	No exemptions
Universities	Pass of similar modules covered in IMM Graduate School programme except: Marketing 2 No 3rd year undergraduate modules No electives Applications from other countries: Follow SAQA procedure Exception: Zimbabwe Note: Foreign students must submit syllabus and SAQA evaluation.
National Certificate	Only N6 modules Exceptions: 3rd year modules Marketing 2
AAA School of Advertising Chartered Institute Secretaries (CIS) Institute of Admin & Comm (IAC) Midrand Graduate Institute Monash University Vega	Consider only similar modules covered on IMM Graduate School programme for first year level only.
Chartered Institute of Marketing Marketing Society of Kenya Varsity College: IIE SLP in Marketing Management IMM Graduate School Post Graduate programmes RPL	Pass for similar modules covered on IMM Graduate School programme Marketing 1 Marketing 1 No exemptions RPL candidates would only be accepted for entry onto a programme - not to issue qualifications

No exemption fees will be charged for modules previously written and passed with the IMM Graduate School.

FOR OFFICE USE ONLY

Consultant name:

Date application was received

Date application was updated

Authorised by

National Office: Johannesburg Atlas Studio, 33 Frost Avenue, Braamfontein Werf, P O Box 91820, Auckland Park, 2006, Tel +27 (0)11 628 2000, Fax to email 086 212 3272, Email info@immgs.ac.za

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Nigeria Administration Office: National Institute of Marketing Nigeria, Centre for Management Development, Cmd Road I Ikosi Ketu I Shangisha Lagos, Tel +27 11 628 2000, Email info.nigeria@immgs.ac.za

Zambia Administration Office: Zambia Institute of Marketing, 1st Floor I National Housing Authority, Annex Building I Chilufya Mulenga Road, Longacres I Zambia, PO Box 32180 I Lusaka, Tel +27 (0) 11 628 2000, Email info.zambia@immgs.ac.za

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